

The Monthly Statement Guide

TrustPay offers clients a Monthly Statement which provides an overview of card transactions processed during the last calendar month.

The Monthly Statement consist of two basic parts:

- Statement Header with basic information,
- Overview of account balances and transactions grouped by transaction type.

Statement Header

First line of the statement has informational character:

- Acquirer – Trust Pay, a.s.
- Company name – Merchant business name
- Address – Registered address of a merchant
- Period – Reported calendar month
- Generated – Date and time of report generation

Overview of Account Balances and Transactions Grouped by Transaction Type

Description of Particular Columns:

- **Transaction Type** – Type of transaction processed on a particular MID of client (purchases, refunds, chargebacks, fees)
- **MID** – Merchant ID in short format
- **Merchant Descriptor** –Descriptor configured on the particular MID
- **Count** – Number of items under particular transaction type
- **Net Amount** – Net Amount in account currency rounded to 2 decimal places
- **Currency** – Account currency

Description of Particular Lines

Payment Account

Opening Balance on particular MID (Payment account) as of first date of reported calendar month

Transaction Types per MID cumulated by specific transaction type processed during reported month

Closing Balance on particular MID (Payment account) as of last date of reported calendar month

Rolling Reserve Account

Rolling Reserve Opening Balance - Account balance of Rolling Reserve Account in account currency as of first date of reported calendar month

Rolling Reserve Settled – released from Rolling Reserve Account during reported month, amount included in Total Settlement

Rolling Reserve Collected – Rolling Reserve transferred from Payment Account to Rolling Reserve Account during reported month

Rolling Reserve Closing Balance – Account balance of Rolling Reserve Account in account currency as of first date of reported calendar month

Merchant Funding in Delay

Merchant Funding released for previous month – Amount paid during reported calendar month for merchant funding, generated in previous month. Based on the agreed delay days, the date of Merchant Funding generation and date of the actual payout may differ

Merchant Funding to release – Amount of merchant funding generated to be paid. Due to delay days, this amount is actually paid in the following month

Total Balance per MID

Total Opening Balance - on particular MID as of first date of reported calendar month. Payment Account opening balance, Rolling Reserve Opening Balance and Merchant Funding released for previous month items are cumulated in Total Opening Balance.

Total Closing Balance - on particular MID as of last date of reported calendar month. Payment Account Closing Balance, Rolling Reserve Closing Balance and Merchant Funding to release items are cumulated in Total Closing Balance.

Miscellaneous Adjustments

Neg. Acc. Balance offset – total amount of negative account balance offsets processed during reported calendar month. Details for particular offsets are available in Card Settlement Statements.

Manual Adjustment - total amount of manual adjustments processed during reported calendar month. Details for particular adjustments are available in Card Settlement Statements.

TOTALS per Account Currency

Total Settlement - is the total amount in particular account currency which was credited on the merchant account in TrustPay or bank account in the merchant's bank during reported calendar month

Grand Total Opening Balance – cumulated amount of all Total Opening Balances in particular account currency as of first date of reported calendar month.

Grand Total Closing Balance - cumulated amount of all Total Closing Balances in particular account currency as of last date of reported calendar month.

Items shown in the Monthly Statement are grouped by account currency and sorted by MID.